



# MINUTES



## Arkansas Apprenticeship Coordination Steering Committee May 2024

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### *Meeting Commence*

Chairman Kelley Sharp called the meeting to order at 12:30 CST.

### *Roll Call*

Present:

Heath Harris

Aaron Chastain

Kelley Sharp

Ed Carrington

David Stephens

Dr. Zach Harber

Dr. Cathy Riggins

Tracey Chambers

Absent

Bill Roachell

### *Guest In Attendance*

Derrick Daniel, OSD

A.J. Hart, WAAP

Tracy Tucker, UAM

Shannon, UAM

Casey Long, Fort Smith JATC

Zac Smith, Streib Company

Patricia Sanderson, Black River Tech. College

John Kuznar, DOL

Jeanette Smith, Eagle Electric

Crystal Cornell, Little Rock

Amy Martindill, Evers

### ***Approval of Minutes: 2:03 minutes***

A motion was made by Heath Harris and seconded by David Stephens to approve the minutes as presented from the April 4, 2024, meeting. Motion passed.

### ***DOL Report: 2:34 minutes***

Mr. Kuznar was delayed to the meeting. The DOL report was moved later in the agenda to allow Mr. Kuznar time to attend the meeting.

### ***OSD Report: 3:08 minutes***

Derrick Daniels reported that as of May 2024, a TA payout of \$1,302,429.91 has been expended leaving a budget balance of \$501,790.09. The CT balance is \$0.00. The total amount expended for the year was \$845,664.63. The amount of \$45,664.63 was used from additional OSD funds provided to pay out request of CTE applications. Discussion also occurred about the possibility of creating an OSD page for the website that would support website postings for jobs of employees who utilized the apprenticeship programs.

### ***Discussion of Apprenticeship Program Guidelines: 21:09 minutes***

The committee conducted a thorough analysis of the guidelines. Discussion occurred, as needed, concerning each line item and adjustments were agreed upon. Mr. Daniels recorded comments on the document and shared them with the committee. It was agreed that each committee member would review the shared document and be prepared to conduct final discussions at the June meeting.

### ***Resumed DOL Report: 1hr. 48 minutes***

Mr. John Kuznar, the new Arkansas Department of Labor State Director, joined the meeting. Mr. Kuznar provided a brief professional bio to the committee and briefly shared his vision for his new role. He expressed his interest in working with all programs to grow apprenticeships across the State of Arkansas.

### ***Open Discussion: 1hr. 57 minutes***

Mr. Sharp reminded the committee that the June meeting will be onsite at the OSD. He also shared information about upcoming program training dates. It was brought to the committee that there is support for individuals participating in apprenticeship programs who struggle with reading. It was agreed that the committee would support promotion of this important initiative.

## ***Next Meeting 2hrs. 6 minutes***

The minutes from this meeting will be submitted by Dr. Riggins prior to the next meeting to be held on June 6, 2024, at 12:30 p.m.

A motion was made by Ed Carrington and seconded by Tracey Chambers to adjourn. Motion passed.