



# MINUTES



## Arkansas Apprenticeship Coordination Steering Committee June 2024

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### *Meeting Commence*

Chairman Kelley Sharp called the meeting to order June 6, 2024, at 12:30 CST.

### *Roll Call*

Present:

Heath Harris

Bill Roachell

Kelley Sharp

Ed Carrington

David Stephens

Dr. Zach Harber

Dr. Cathy Riggins

Tracey Chambers

Aaron Chastain

ABSENT

### *Guest In Attendance*

Derrick Daniel, OSD

Holly Smith -UACCB

Brandy- Conway

Israel M. – Hill Electric

Jeanette Smith, Eagle Electric

### ***Approval of Minutes: 1:00 minute***

A motion was made by Heath Harris and seconded by Tracey Chambers to approve the minutes as presented from the May 2, 2024, meeting. Motion passed.

### ***DOL Report: 1:14 minutes***

Mr. Kuznar was unable to attend the meeting. There was no DOL report presented.

### ***OSD Report: 1:46 minutes***

Derrick Daniels reported that as of June 2024, a TA payout has been expended for 236 payment requests leaving a budget balance of \$37,000.00. An administrative expense reimbursement can be provided at the rate of 2.3% to those electing to take the administrative expense reimbursement. A payment of 2.3% would total 36,210.00 leaving less than \$1,000.00. An email will be sent with guidelines for what can be claimed. The CT balance is \$0.00. All programs have submitted their invoices necessary to receive reimbursements. A motion was made by Dr. Zach Harber and seconded by Heath Harris to redistribute the remaining TA funds at 2.3% for administrative expenses. An update was also given on the last electrical code change. The change has been sent to the Governor's office. It is most likely action will occur in September.

### ***Discussion of Apprenticeship Program Guidelines: 16:50 minutes***

The committee discussed the guideline changes for the upcoming year. A motion was made by Dr. Zach Harber and seconded by David Stephens to approve the guidelines.

### ***Informational: 42:01 Minutes***

Derrick Daniels provided an update concerning the Arkansas Apprenticeship Map and Workforce Services. He shared that the new job posting site has received 231 views confirming that people are looking at the new site. Derrick provided information to the committee on how to locate the new job posting site.

Kelley Sharp announced that there would be training for committee members on July 17, 2024, at ABC.

### ***Informational: 55:09 minutes***

Mr. Sharp shared updated information concerning the Rehabilitation Counsel. The organization provides support to individuals who need assistance with reading and math foundational skills. He stated that more information may be presented at the training for committee members on July

17, 2024. Dr. Zach Harber shared that he has also found local workforce development boards (WIOA) proven to be a wealth of quality resources available for individuals needing assistance.

### ***Open Discussion: 59:25 minutes***

Heath Harris inquired about open positions on the committee and changes since Don Bellcock left his position. Derrick confirmed that two committee positions remain open to replace Bill Allison and Mary Beth Hatch. Heath Harris also asked about new members training.

### ***Next Meeting 2hrs. 6 minutes***

The minutes from this meeting will be submitted by Dr. Riggins prior to the next meeting to be held on July 11, 2024, at 12:30 p.m.

A motion was made by Ed Carrington and seconded by Tracey Chambers to adjourn. Motion passed.