



# MINUTES



## Arkansas Apprenticeship Coordination Steering Committee

November 7, 2024

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### *Meeting Commence*

Chairman Kelley Sharp called the meeting to order November 7, 2024, at 12:33 CST.

### *Roll Call*

Present:

Heath Harris

Kelley Sharp

David Stephens

Dr. Cathy Riggins

Bill Roachell

Aaron Chastain

Tracey Chambers

ABSENT

Ed Carrington

### *Guest In Attendance*

Derrick Daniels -OSD

Hannah Lammers

### *Approval of Minutes: 1:38*

A motion was made by Bill Roachell and seconded by Heath Harris to approve the minutes as presented from the October 3, 2024, meeting. Motion passed.

### *DOL Report:*

Mr. Kuznar was unable to attend the meeting. There was no DOL report presented.

### *OSD and TA Report: 2:12*

Derrick Daniels shared budget overviews concerning TA & CT. He reported on informational meetings he has attended across the state to support apprenticeship opportunities. Derrick also presented an update on efforts to make the website more user friendly. He reported that the DOL

will start using the Standards Builder Program. It appears that the program is very user friendly, and it is expected to make the approval process more efficient.

### ***CT Application Approval: 18:49***

Derrick Daniels presented the requested and recommended amounts for CT applications. A motion was made by Tracey Chambers and seconded by Aaron Chastain to approve items 31-62 excluding line items 33, 35, & 37. Motion passed. David Stephens abstained.

After additional discussion, Dr. Riggins made a motion to approve items 33, 35, & 47. Heath Harris seconded the motion. Motion passed. David Stephens abstained.

A motion was made by Heath Harris and seconded by Tracey Chambers to approve the CT Budget revisions as presented.

### ***Open Discussion: 50:09***

The following items were discussed by the committee:

- The committee was reminded about National Apprenticeship Week November 17<sup>th</sup> - 23<sup>rd</sup>.
- Register IAB Events with OSD
- Issue 1 passed allowing scholarship money to be used for vocational and post-secondary training.

After discussion concerning scheduling conflicts, a motion was made by David Stephens and seconded by Heath Harris to move the December 5<sup>th</sup> meeting to December 12<sup>th</sup>.

The next meeting will be held onsite at OSD on December 12, 2024. The minutes of this meeting will be submitted by Dr. Riggins prior to the next meeting to be held on December 12, 2024, at 12:30 p.m.

### ***Adjourn 56:59***

A motion was made by Aaron Chastain and seconded by Bill Roachell to adjourn. Motion passed.