Hugh McDonald

Secretary of Commerce

Stephanie Isaacs

DIRECTOR,

OFFICE OF SKILLS DEVELOPMENT

**I am approved for an Electrician Apprenticeship Program, now what?**

1. Contact OSD-OA to get on the approved electrician program list via 501-682-1360 after you receive approval from US DOL.
2. You can provide the necessary info to OSD-OA either through emailed forms or the Arkansas Apprenticeship Portal.
3. Contact AR DOLL at 501-682-4548 to get set up to use the ELP system.
4. You use the ELP system to: get new apprentices licenses, cancel licenses and renew licenses
5. You will use the AR DOLL website to apply for a Journeyman exam. You will need to get a Release to Test signed by OSD-OA and a notarized Affidavit of work experience from the employer. Both of these will be uploaded into the system while applying to take the exam.
6. If you have an apprentice, come to your program with experienced credit prior to coming to Arkansas, you will fill out the experienced credit application. If you have a local committee, have them review and recommend first. Then send it to the [OSD.OA@arkansas.gov](mailto:OSD.OA@arkansas.gov) email along with the required documentation.
7. You can provide the necessary info to OSD-OA either through emailed forms or the Arkansas Apprenticeship Portal.
8. You can receive funding through OSD-OA for Instructor reimbursement through TA Grants after being in operation for 1 year.
9. You can receive funding through OSD-OA for reimbursement for your student’s curriculum, code books, instructor curriculum, equipment for class, and Train the Trainer sessions.
10. Your employers can receive a tax credit of up to $2,000 per apprentice up to $10,000 for State taxes.