

STATE PLUMBING APPRENTICESHIP COMMITTEE (SPAC)

MINUTES

January 8, 2026

Call to Order: a.m. 9:46am

The SPAC meeting was held on Zoom. Chairman Kelley Sharp presided over the meeting.

Members Present

Kelley Sharp, Chairman, Master Plumber, Congressional District 3
Ronald Jarrell, Master Plumber, Congressional District 4
Karen Breashears, Citizen Member, Congressional District 4
Matthew Beck, Journeyman Plumber, Congressional District 4
James Corser, Master Plumber, Congressional District 2

Member(s) Absent:

Ex-Officio Member(s) Present

Michele Hildreth, OSD – Program Advisor OSD

Guest(s) in Attendance

Renee Doty, OSD

Approval of Minutes November 6, 2025

The minutes from the previous meeting were reviewed by committee members. A motion to approve the minutes was made by Karen Breashears and seconded by Ronald Jarrel. The minutes were approved.

Old Business

Matthew Beck is attending his first meeting as a member of the SPAC. Mr. Beck introduced himself to the committee and meeting guests.

New Business

Election of Officers

- Chair: Ron Jarrel made a motion, seconded by Karen Breashears to nominate Kelley Sharp as Chair. There were no further nominations. The motion was approved by acclamation.
- Vice Chair James Courser motion to nominate Ron Jarrel as Vice-Chair. This was seconded by Karen Breashears. There were no other nominations. Jarrel was elected by acclamation.

Mission Statement

Committee members review the mission statement of the committee. Karen Breashears made a motion to approve the mission statement as presented. The motion was seconded by James Courser, with the understanding that the mission statement may be revisited should any new laws or regulations become effective. The motion was approved.

Approval for Stipend

The committee held discussion on allowing committee members to collect a stipend for their time serving on the Committee. The current stipend rate is \$50 per day. Karen Breashears made a motion to allow members to collect a stipend in 2026, James Courser seconded. The motion was approved..

Experience Credit

James Courser made a motion to amend the previous action of the committee regarding experience granted Shaler Loos. The amended action will grant him three (3) years of experience credit. The motion was seconded by Ron Jarrel and approved.

Reports

Office of Apprenticeship Report

Michele Hildreth provided an update on the activities of the Office of Apprenticeship and the Office of Skills Development, reporting that all Customized Training (CT) funds have been paid out with the exception of seven (7) projects. Less than \$1,500 remains unexpended.

Next Meeting

Date: February 5, 2026

Location: Via Zoom, unless otherwise notified.

Adjournment

A motion to adjourn was made by Karen Breashears and seconded by Matthew Beck. The meeting was adjourned at 10:01 a.m.